# FRASER VALLEY INVASIVE SPECIES SOCIETY

**Employment Opportunity** 





POSITIONS 1

**TERM** May 15<sup>th</sup> to September 4<sup>th</sup>, 2023. Extension possible on a part-time or casual

basis until December 2023, if funding allows.

**SCHEDULE** 32-35 hrs per week, generally 4 days per week, 6-10 hours per day

Occasional evening/weekend work may be needed based on events.

**LOCATION** Field work based at sites throughout Fraser Valley, with occasional travel to sites

in Metro Vancouver during the field season. Computer work based at an at-

home office.

**WAGE** \$20.00/hr + Standard 4% Vacation and Statutory Holiday pay

**BENEFITS** Office and personal vehicle use reimbursements

Continued training/certification opportunities

#### WHO WE ARE AND WHAT THIS POSITION ENTAILS:

The Fraser Valley Invasive Species Society (FVISS) is a non-profit organization that works to minimize the negative impacts of invasive species. We do this through education and raising awareness, coordinating with land managers, and conducting on-the-ground management work throughout the region.

We are looking for a self-motivated and detail-oriented **Field Technician** to help conduct invasive species management field work and support management efforts throughout the Fraser Valley. The position will be a combination of at-home office computer work and field work. Weekly flexible schedules are generally 4 days per week, 6-10 hours per day, as project work and adverse weather required. Occasional evening/weekend work may be needed to support other FVISS programs. Ability to follow check-in and safety protocols, as well as drive independently in a personal vehicle throughout the Fraser Valley is required.

Reporting to the Executive Director, this position will help complete invasive plant management field work, including on-the-ground efforts to survey, monitor, and map new or existing invasive plants and track ongoing management efforts. This will include traveling to lakes to collect water samples, speaking with landowners, and coordinating with contractors in order to access invasive species sites. The FVISS is a small organization – therefore this position requires a reliable, self-motivated individual under minimal direct supervision, able to follow standardized protocols and fulfill deliverables, and have excellent problem-solving skills.

Opening Date: March 22, 2023

#### THE TASKS AND RESPONSIBILITIES ARE:

# Field (80%):

- Verifies invasive species reports and enters data into mapping database,
- Conducts invasive plant surveys and mapping projects according to project deliverables,
- Conducts invasive species early detection/surveillance and monitoring programs, including invasive mussel lake monitoring, post-flood recovery invasive plant surveying, biocontrol agent monitoring,
- Liaises with landowners to coordinate and arrange access in order to complete invasive species surveying and monitoring work,
- Supports invasive plant reduction programs (ie. curbside invasive plant pick up, treatment cost-share) by helping to liaise with landowners and contractor crews for the management of multi-jurisdictional invasive plant sites,
- Supports contractor crews on invasive plant management work as needed,
- Distributes/installs outreach resources (Information signage, brochures, posters, etc.),
- Supports invasive species educational events (ie. weed pulls, community science, etc.),
- Assists with other invasive species projects as needed.

## **Office (20%)**

- Uses mapping and spreadsheet software (ie. Excel, Google Earth, QGIS, Fulcrum App/ArcGIS Field Maps, etc.) to enter and manage data,
- Tracks completed work in various systems to help complete year-end reports,
- Provides progress updates to other staff and/or partners throughout the season,
- Supports other FVISS projects (ie. website updates, posts to social media, content for enewsletters, improved resources) as needed.

# MANDATORY REQUIREMENTS:

This position is also available to co-op students, and therefore may be funded by the <u>ECO Canada Student Work Placement</u> wage subsidy program. If the candidate is a co-op student, those funding requirements will need to be met (please review the criteria at the website and state how you meet the requirements your cover letter).

### Candidate must:

- Be a current Canadian post-secondary student (if applying as a co-op student),
- Be a Canadian citizen, permanent resident or hold refugee status in Canada, and eligible to work in Canada (if applying as a co-op student),
- Have a valid Class 5 or 7 Driver's License (drivers abstract will be requested),
- Have access to and use of a reliable vehicle and willing to drive to and from worksites located across Fraser Valley, with occasional visits to Metro Vancouver. Adequate ICBC insurance coverage for the position is required (specific amount to be discussed),
- Be willing to obtain a police information check with "vulnerable sector" (required for working with members of the public, including children),

- Have current Occupational First Aid Level 1, 2, or 3 or able to achieve certification within 2 months of starting work,
- Be willing to obtain a current Assistant Pesticide Applicator's Certificate for Industrial Vegetation and Noxious Weeds
  - This 3-hour online course serves to provide additional background information to enable the Field Technician to answer public inquiry questions, and may be necessary in order to support other invasive species projects.

## **QUALIFICATIONS & SKILLS:**

#### The ideal candidate:

- Is professional, self-motivated, has attention to detail and good problem-solving skills, with motivation to do a project well and see it through to completion,
- Be comfortable working independently and able to follow standardized sampling procedures, as well as communication, check-in, and safety protocols,
- Is able to complete physical work in various weather conditions, requiring sufficient physical strength, stamina and coordination;
  - Bonus: familiar with Fraser Valley parks/hiking trails, comfortable working around water and/or kayaking/canoeing,
- Has an interest in, or knowledge of invasive species and environmental conservation;
  - o Bonus: has basic plant identification skills and knowledge of local plants,
- Able to use phone/GPS devices to collect field data;
  - o Bonus: has some understanding of GIS and mapping,
- Has excellent time management and problem-solving skills; ability to organize and prioritize work in order to meet deadlines,
- Has to ability to work a flexible schedule that may include occasional weekend/statutory holiday and/or evening work,
- Has to ability to work independently in an office, public site, or field environment,
- Is willing to work in a diversity of sites for both stewardship events and field support throughout the Lower Mainland,
- Has at least one year of post-secondary education in a related field (e.g. environmental science, biology, horticulture or similar) **OR** has equivalent work experience.

### **HOW TO APPLY**

Please submit a short cover letter and your resume in one single PDF file indicating how you meet these qualifications to <a href="mailto:info@fviss.ca">info@fviss.ca</a>

#### **DEADLINE**

**Open until filled** - Interviews will take place as applications are received.

Only candidates being considered for this position will be contacted. This position is subject to funding availability. We thank all applicants for their interest and look forward to meeting you!